

Frederick University is seeking to hire a full-time Lab Assistant with a specialization in Audio and Visual Communication to join the Department of Arts and Communication at its Nicosia campus.

Role Overview

The Lab Assistant will be responsible for the daily supervision of the audiovisual laboratories, the maintenance of technical equipment, and the provision of essential technical support to students. This role also encompasses potential teaching and instructional responsibilities for specific production-oriented courses.

Key Responsibilities

- **Supervise and manage** the audiovisual and photographic laboratories on a daily basis to ensure a safe and productive environment.
- **Oversee inventory logistics**, including the strict borrowing and return procedures for all departmental audiovisual equipment.
- **Provide technical guidance** to students, ensuring the safe, effective, and industry-standard operation of audio and video equipment.
- **Perform routine maintenance** on technical gear and contribute to the organized, efficient functioning of the department's facilities.
- **Act as a Teaching Assistant** to support faculty in delivering relevant media and production courses.

Requirements

- **Academic Degree:** A Bachelor's degree (or higher) in Audio Production, Film and Television, Media Studies, Photography, or a closely related field.
- **Practical Experience:** Professional, hands-on experience operating audiovisual equipment within lab, studio, or field environments.
- **Technical Expertise:** Comprehensive knowledge of audiovisual production techniques, specifically spanning cinematography, photography, and non-linear editing.
- **Software Proficiency:** Advanced skills in relevant industry-standard software, primarily the Adobe Creative Cloud suite (e.g., Premiere Pro, After Effects, Photoshop, Audition).
- **Interpersonal Skills:** Excellent organizational and communication skills, with the demonstrated ability to work effectively and collaboratively with students, faculty, and administrative staff.
- **Professionalism:** A strong work ethic, professional integrity, and a proactive, positive attitude.
- **Meticulousness:** High precision and strict attention to detail regarding equipment handling, maintenance, and administrative procedures.

Desirable Qualifications

- Previous teaching, instructional, or academic support experience.
- Proven competence in course delivery and student mentorship.
- A versatile, broad skill set that bridges both audio and video production pipelines.

Application Procedure

Interested applicants are invited to submit their CV to **vacancies@frederick.ac.cy** no later than **October 2, 2026**.